



Save the Pine Barrens, Inc.
Post Office Box 1699
Plymouth MA 02364

September 23, 2024

Town of Plymouth
Records Access Officer
Town Hall
Plymouth, Massachusetts 02360
Submitted via Town FOIA Direct Portal

Re: Public Records Law Request

Dear Records Access Officer:

This is a request under the *Public Records Law, M.G.L. c.66, §10* from Save the Pine Barrens, Inc. (“STPB”)/Community Land & Water Coalition.

Please provide a response and these records to us, preferably in an electronic format, within the time required by the *Public Records Law*.

This request is for records relating to the Plymouth Regional Economic Development Foundation, Inc. (“Plymouth Foundation”). The Plymouth Foundation’s IRS 990 Tax Returns from at least 2012 to 2022 state that it receives payments from the Town of Plymouth. This request seeks all records relating or referring to those payments, as described below. The period covered by this request is January 1, 2001 to the present.

STPB requests:

1. All records of monetary compensation paid by the Town of Plymouth to the Plymouth Foundation for Foundation employees or contractors providing services to the Town of Plymouth, including but not limited to copies of payroll transfers, salary payments, independent contractor payments, payments for services, checks, and invoices.

2. All job descriptions or records describing the tasks performed by the Plymouth Foundation for the Town of Plymouth.
3. All records showing the tasks performed by the Town’s “director of economic development” for the Foundation.
4. All Requests for Proposal, solicitations, contracts or other records relating or referring to the Town’s solicitation of services for economic development services “and such related services” as described in the Plymouth Foundation’s IRS 990-PF form for 2022 as stated below in this excerpt from the Foundation’s 990.

Part XV-B Relationship of Activities to the Accomplishment of Exempt Purposes	
Line No.	Explain below how each activity for which income is reported in column (e) of Part XV-A contributed importantly to the accomplishment of the foundation's exempt purposes (other than by providing funds for such purposes). (See instructions.)
11a	Economic development provide economic development services to the Town of Plymouth and such related services to other charitable organizations Create and implement an industrial park within the Town of Plymouth To provide study of land and development an

5. All records relating or referring to the website “econdowntownhall.plymouth.ma.us”.
6. All records available or stored on the website “econdowntownhall.plymouth.ma.us” as listed on the Plymouth Foundation’s IRS 990-PF for 2022, including the records of the Foundation’s annual returns and exemption application. A copy of the Foundation’s “Statement of Activities” referring to said website is excerpted below.

Form 990-PF (2022) Page 5

Part VI-A Statements Regarding Activities (continued)

11	At any time during the year, did the foundation, directly or indirectly, own a controlled entity within the meaning of section 512(b)(13)? If "Yes," attach schedule. See instructions.	11		No
12	Did the foundation make a distribution to a donor advised fund over which the foundation or a disqualified person had advisory privileges? If "Yes," attach statement. See instructions	12		No
13	Did the foundation comply with the public inspection requirements for its annual returns and exemption application? Website address ► <u>econdowntownhall.plymouth.ma.us</u>	13	Yes	

14 The books are in care of ► Jack Meehl Telephone no. ► (774) 343-5024

Located at ► 32 Court Street Plymouth MA ZIP+4 ► 02360

15 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of **Form 1041** —check here
and enter the amount of tax-exempt interest received or accrued during the year ► **15**

16 At any time during calendar year 2022, did the foundation have an interest in or a signature or other authority over **Yes** **No**

<https://projects.propublica.org/nonprofits/organizations/43575807/202411299349101411/full>

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STPB requests a fee waiver. STPB is an alliance of groups and individuals whose mission is to protect, restore, and steward lands and waters. As a non-profit, serves the public by collecting and disseminating information regarding the health, well-being, and protection of land and water resources. Under 950 C.M.R. 32.07(2)(k), “Records access officers may waive or reduce the amount of any assessed fee upon showing that: 1. Disclosure of a requested record is in the public interest.” The disclosure of the records requested here are in the public interest.

If you require any additional information to support the grant of a public interest fee waiver, please notify me and STPB will gladly provide it. If you determine that a fee waiver is not justified in this instance, please notify me prior to complying with this request.

Very truly yours,

Margaret E. Sheehan, Esq.

Margaret E. Sheehan
Attorney
Save the Pine Barrens, Inc.
PO Box 1699
Plymouth MA 02362